

Catalyst Training Portfolio

Workshops, day courses & accredited programmes

Please tick any of the topics you wish to discuss and to receive an itinerary. All training is tailored and is delivered in 90-minute or ½-day workshops, 1-day or 2-day courses, or longer programmes spread over a period of weeks or months. The list is not exhaustive; if there are any titles not shown that you would like, please ask.

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| <input type="checkbox"/> Achieving Goals and Objectives | <input type="checkbox"/> Recruitment and Selection |
| <input type="checkbox"/> Assertive Communication | <input type="checkbox"/> Sales Dynamics (CRM Skills) |
| <input type="checkbox"/> Appraisal and Performance Management | <input type="checkbox"/> Strategic Leadership and Management |
| <input type="checkbox"/> Business Writing (Reports etc.) | <input type="checkbox"/> Succession Planning |
| <input type="checkbox"/> Change Management | <input type="checkbox"/> Team Building for High Performance |
| <input type="checkbox"/> Coachee and Mentee Skills | <input type="checkbox"/> Team Leading and Supervision |
| <input type="checkbox"/> Coaching for Leaders and Managers | <input type="checkbox"/> Time Management |
| <input type="checkbox"/> Communication Skills | <input type="checkbox"/> Values and Behaviours |
| <input type="checkbox"/> Conflict Resolution | |
| <input type="checkbox"/> Creativity and Innovation | Profiling Tools |
| <input type="checkbox"/> Customer Service Excellence | <input type="checkbox"/> Motivational Insights™ |
| <input type="checkbox"/> Delegate, Develop, Achieve | <input type="checkbox"/> Disc® Profiling |
| <input type="checkbox"/> Effective Conversations | <input type="checkbox"/> Team Health Assessment Profile™ |
| <input type="checkbox"/> Emotional Intelligence | |
| <input type="checkbox"/> Empower, Enable, Engage | Coaching and Mentoring Support |
| <input type="checkbox"/> Equality, Diversity and Inclusion | <input type="checkbox"/> AKB™ Review Sessions (Action Learning) |
| <input type="checkbox"/> Executive Development | <input type="checkbox"/> APSP™ Support Programme |
| <input type="checkbox"/> HR for Managers | |
| <input type="checkbox"/> Inspire and Motivate | Accredited Programmes |
| <input type="checkbox"/> Interpersonal Communication | Institute of Leadership and Management (ILM) |
| <input type="checkbox"/> Leadership (All Levels) | <input type="checkbox"/> Level 2 (Supervisor/Team Leader) |
| <input type="checkbox"/> Listening and Questioning | <input type="checkbox"/> Level 3 (First Line Manager) |
| <input type="checkbox"/> Management (All Levels) | <input type="checkbox"/> Level 5 (Middle/Senior Manager) |
| <input type="checkbox"/> Meetings Management | <input type="checkbox"/> Level 5 Leading with Integrity |
| <input type="checkbox"/> Mentoring for Leaders and Managers | <input type="checkbox"/> Level 7 (Senior Manager/Director) |
| <input type="checkbox"/> Minute-Taking | <input type="checkbox"/> Level 3 Coaching and Mentoring |
| <input type="checkbox"/> Negotiating to Win | <input type="checkbox"/> Level 5 Coaching and Mentoring |
| <input type="checkbox"/> NLP Tools for Best Practice | |
| <input type="checkbox"/> Personal Brand | City & Guilds (C&G) |
| <input type="checkbox"/> Presenting with Impact | <input type="checkbox"/> Professional Manager as Trainer |
| <input type="checkbox"/> Problem-Solving and Decision-Making | <input type="checkbox"/> Train The Trainer and L&D Practices |
| <input type="checkbox"/> Project Management | |
| <input type="checkbox"/> Profiling for Development | IT Training |
| | <input type="checkbox"/> Excel • Word • PowerPoint • Outlook |

